

Volunteer Name _____ Email _____

Company _____

Phone _____

Company Information

Company _____

Event Contact* _____ Email _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Approved by (please print) _____

Approved by (signature) **X** _____ Date _____

**Event contact will receive all event-related materials, including invoice*

Sponsorship Information

Name of Event/Project _____ Event Date _____

Name of Sponsorship _____ Value _____

Additional Information/Restrictions _____

This contract is a sponsorship agreement. By signing above, I agree, on behalf of company listed above, to provide written notice to the Greater Oklahoma City Chamber of cancellation of any or all of this sponsorship at least 60 days prior to the date of the sponsored event. I also agree that I understand the terms and deadline dates and am authorized to sign this contract on behalf of my company.

CHAMBER OFFICE USE ONLY	
Approved By _____	_____
Date _____	_____

This contract is not complete until it has been reviewed and accepted by the Chamber. Once accepted, I will receive a copy of the contract signed by the Chamber staff.

**NO REFUND WILL BE ISSUED FOR CANCELLATIONS WITHIN 60 DAYS OF THE EVENT.
 PAYMENT IN FULL MUST BE RECEIVED 30 DAYS PRIOR TO THE EVENT.**

PAYMENT INFO

Method of Payment Cash Check Visa M/C Discover Am/Ex
 Please send me an invoice (I understand payment is due 30 days prior to event date.)

Company Name _____

FOR OFFICE USE ONLY
Customer ID _____

Credit Card Account Number _____ Expiration Date _____

Cardholder's Name (please print) _____ Authorized Amount _____