

RISE & SHINE 2018-2019

Company _____

Company Contact _____

Contact's Phone _____

Contact's Email _____

Event Date (Select preference)

Chamber staff will make contact to set date.

Fall 2018 Spring 2019 Either

Event Time

8 to 9:30 a.m.

Trade is subject to final approval by the Chamber.

CHAMBER provides the following benefits:

- Opportunity to address attendees
- Recognized on Chamber website (logo)
- Recognized on event signage (logo)
- Recognized in printed program (logo)
- Opportunity to provide literature/promo item

SPONSOR agrees to provide:

Venue requirements:

- Adequate space for 200 people
- Tables and chairs for 200
- One table for door prizes
- Table linens
- Podium
- Projector and screen for slideshow
- Adequate sound system with wireless microphone
- Four eight-foot tables for registration
- Trash cans for registration tables
- Adequate parking for 200

Catering requirements:

- Continental breakfast for 200, including coffee and juice
- Adequate staff for serving

By signing below, I agree to this sponsorship on behalf of company listed above.

Company Representative Printed Name _____

Company Representative Signature **X** _____ Date _____

Rep. Phone Number _____ Email _____

CHAMBER OFFICE USE ONLY

Vice President, Membership _____ Date _____

Division Vice President Accepting Expense _____ Date _____

Affected Department Manager _____ Date _____

Approved by Trade Team Approved Contract Sent to Company